



Leicester
City Council

For internal use only by Members Support Team:

Unique reference number _____

Date scanned in _____

This application will be considered as (please circle):

Ward Action Plan

Community Cohesion

Ward Community Fund

2215

LEICESTER CITY COUNCIL

15 FEB 2011

Ward Meeting Grant Application Form

MEMBERS' SUPPORT

Please read the "Guide to Ward Meeting grants and how to apply" before you fill in this form.

On completion please submit a signed paper copy of the form to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

1. Name of Ward(s) to which you are applying for funding

FOSSE WARD

2. Name of your project/proposal

BRISTOL AVE STREET PARTY

3. Name of group or person making the application

Diane Parker

4. Detailed description of proposal. Please tell us:

- What is the proposal (where and when)?
- If you are planning an event who will attend, and where will does your target audience come from?
- How will we know the proposal has been successful?

It is important that your answers to this question are clear so that the Ward Meeting can fully understand your proposal.

Royal Wedding street party.
April 2011.

Residents from Bristol Ave. Part of
Avebury Ave and Anthony Rd.

The event is in the process of
being set up with a committee
already established.

5. Have you attached any supporting information? YES ☐ NO ☒
 (Please tick)

6. Does your organisation have audited accounts? YES ☐ NO ☒
 (Please tick)

If yes please submit your latest set

7. Does your organisation have a constitution? YES ☐ NO ☒
 (Please tick)

If yes please submit your constitution

8. How much are you applying to the Ward Meeting(s) for? £ 500.

9. Please show each item of expenditure and say whether it is an estimate or an actual cost. Costings should be as accurate as possible and in most cases be based on quotes. If it is an actual cost please provide quotes and any other written confirmation. In the final column please show which elements of your project you are applying to the Ward Meeting for?

Item	Cost £	Estimate or Actual cost (E or A)?	Request to Ward Meeting (£)
Mementoe / Keepsake for Children In excess of 50+ children attending	£300	E.	
Bunting, Flags, tableware.	£100	E.	
Food	£100.	E.	
Total			

10. Have you obtained or are you trying to obtain funding for this project from anywhere else, either Leicester City Council or from another organisation? If so, please give details including: **NO.**

Name, address, phone number and any other contact details of the funder.

The amount requested or received.

When do you expect a decision if you do not know already?

Please note that a failure to disclose any relevant information relating to other funding streams may result in your application being rejected or any offer of funding being withdrawn.

If your application is successful the grant will be paid by cheque to your organisations bank account. Please provide the payee name which appears on the account.

Diane Parker

Alternatively if you wish to be paid by BACS please provide bank and sort code details on headed paper and attach to the application.

12. Declaration and contact details

I have read the 'Guide to Ward Meeting Grants' and I understand and accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes. I accept that Leicester City Council may reject this application or withdraw any funding provided if any of the information submitted is inaccurate.

I agree to complete a project evaluation form once the project has been completed (failure to do so may count against you receiving future funding).

Name of contact person	
<u>Diane Parker</u>	
Your position in organisation or group	
<u>Chair of street party committee</u>	
Name of organisation or group	
<u>Royal Wedding street party committee</u>	
Address	
<div></div>	
Phone number	Email
<div></div>	<div></div>
Signature	Date
<div></div>	<u>12/2/11</u>

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827